

#### **ANNUAL REPORT**

OF

Name: REWEY MUNICIPAL WATER UTILITY

Principal Office: P.O. BOX 33

**REWEY, WI 53580** 

For the Year Ended: DECEMBER 31, 2009

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

Version: 6.08

#### **GENERAL RULES FOR REPORTING**

- 1. Prepare the report in conformity with the Uniform System of Accounts prescribed by the Public Service Commission of Wisconsin.
- 2. Numeric items shall contain digits (0-9). A minus sign "-" shall be entered in the software program to indicate negative values. Parentheses shall not be used for numeric items. The program will convert the minus sign to parentheses for hard copy annual report purposes. Negative values may not be allowed for certain entries in the annual report due to restrictions contained in the software program.
- 3. The annual report should be complete in itself in all particulars. Reference to reports of former years should not be made to take the place of required entries except as otherwise specifically authorized.
- 4. Whenever schedules call for data from the previous year, the data reported must be based upon those shown by the annual report of the previous year or an appropriate explanation given why different data is being reported for the current year. Where available, use an adjustment column.
- 5. All dollar amounts will be reported in whole dollars.
- 6. Wherever information is required to be shown as text, the information shall be shown in the space provided using other than account titles. In each case, the information shall be properly identified. Footnote capability is included in the annual report software program and shall be utilized where necessary to further explain particulars of a schedule.

#### **SIGNATURE PAGE**

I	DE ANN GEHRKE	of	:
	(Person responsible for accou	ints)	
	Rewey Municipal Water Utility	, certify that I	
	(Utility Name)		
knowledge, inf	responsible for accounts; that I have examined the ormation and belief, it is a correct statement of the ered by the report in respect to each and every many	ne business and affairs of said utility fo	
		01/18/2010	
(Signa	ature of person responsible for accounts)	(Date)	
VILLAGE CLE		_	
	(Title)		

#### **SIGNATURE PAGE**

#### Signature Page (Page ii)

#### General footnotes

COMPILATION REPORT OF CERTIFIED PUBLIC ACCOUNTANTS

Village Board Village of Rewey Rewey, Wisconsin 53580

We have compiled the accompanying prescribed Municipal Utility Annual Report of the Village of Rewey Water Utility as of December 31, 2009, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants

A compilation is limited to presenting in the form of financial statements, information that is the representation of management. We have not audited or reviewed the accompanying Municipal Utility annual Report and, accordingly, do not express an opinion or any other form of assurance on this report.

The aforementioned report was prepared for the purpose of complying with statutory requirements, rules, regulations and guidelines of the Wisconsin Public Service Commission and is not intended to be a complete presentation in conformity with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the management of the Village of Rewey and the Wisconsin Public Service Commission, and should not be used for any other purpose

JOHNSON BLOCK AND COMPANY, INC.

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#### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: REWEY MUNICIPAL WATER UTILITY

Utility Address: P.O. BOX 33 REWEY, WI 53580

When was utility organized? 1/1/1939

Report any change in name: Effective Date:

Utility Web Site:

#### Utility employee in charge of correspondence concerning this report:

Name: DEANN GEHRKE
Title: VILLAGE CLERK

Office Address:

P.O. BOX 33 REWEY, WI 53580

Telephone: (608) 943 - 6161
Fax Number: (608) 943 - 6161
Email Address: villrewey@hotmail.com

#### Individual or firm, if other than utility employee, preparing this report:

Name: JAY BENNETT
Title: MANAGER

Office Address: JOHNSON BLOCK AND COMPANY

2500 BUSINESS PARK ROAD

P.O. BOX 311

MINERAL POINT, WI 53565

**Telephone:** (608) 987 - 2206 **Fax Number:** (608) 987 - 3391

Email Address: jbennett@johnsonblock.com

#### President, chairman, or head of utility commission/board or committee:

Name: PAUL SIMON

Title: VILLAGE PRESIDENT

Office Address:

P.O. BOX 33 REWEY, WI 53580

Telephone: (608) 943 - 6161
Fax Number: (608) 943 - 6161
Email Address: villrewey@hotmail.com

Are records of utility audited by individuals or firms, other than utility employee?

NO

Individual or firm, if other than utility employee, auditing utility records:

Name:

Title:

Office Address:

Telephone: Fax Number: Email Address:

#### **IDENTIFICATION AND OWNERSHIP**

Date of most recent audit report:	
Period covered by most recent audit:	
Names and titles of utility management including manager or superintendent:	
Name: STEVE JONES	
Title: UTILITY OPERATOR	
Office Address:	
P.O. BOX 33	
REWEY, WI 53580	
<b>Telephone</b> : (608) 943 - 6161	
Fax Number: (608) 943 - 6161	
Email Address: villrewey@hotmail.com	
Name of utility commission/committee: Village Board	
Names of members of utility commission/committee:	
SHERRY BUSWELL	
DONALD EARL	
KEVIN LYGHT	
PAUL SIMON, VILLAGE PRESIDENT	
ANN WILLIAMS	
Is sewer service rendered by the utility?	
If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility,	
as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?	
Date of Ordinance:	
Are any of the utility administrative or operational functions under contract or agreement with an	
outside provider for the year covered by this annual report and/or current year (i.e., operation	
of water or sewer treatment plant)?  NO  Provide the following information regarding the provider(s) of contract convices:	
Provide the following information regarding the provider(s) of contract services:	
Firm Name:	
Contact Person:	
Title:	
Telephone: ( ) -	
Fax Number: ( ) - Email Address:	
Contract/Agreement beginning-ending dates:	
Provide a brief description of the nature of Contract Operations being provided:	
Identification and Ownership - Contacts (Page iv)	
General footnotes	
An audit was not being performed for record 3 information.	

#### **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	56,297	50,500	
Operating Expenses:			
Operation and Maintenance Expense (401-402)	33,162	34,894	
Depreciation Expense (403)	7,098	4,362	
Amortization Expense (404-407)	0	0	
Taxes (408)	14,174	14,335	
Total Operating Expenses	54,434	53,591	
Net Operating Income	1,863	(3,091)	
Income from Utility Plant Leased to Others (412-413)	0	0	
Utility Operating Income OTHER INCOME	1,863	(3,091)	
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	
Income from Nonutility Operations (417)	0	0	
Nonoperating Rental Income (418)	0	0	
Interest and Dividend Income (419)	463	655	1
Miscellaneous Nonoperating Income (421)	1,000	0	1
Total Other Income	1,463	655	
Total Income	3,326	(2,436)	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	(6,935)	(6,935)	1
Other Income Deductions (426)	7,220	8,130	1
Total Miscellaneous Income Deductions	285	1,195	
Income Before Interest Charges	3,041	(3,631)	
INTEREST CHARGES	2.705	0.575	
Interest on Long-Term Debt (427)  Amortization of Debt Discount and Expense (428)	2,795	2,575	1
Amortization of Premium on DebtCr. (429)	0	0	1 1
	0	0	1
Interest on Debt to Municipality (430) Other Interest Expense (431)	0	0	1 1
Interest Charged to ConstructionCr. (432)	0	2,575	1
Total Interest Charges	2,995	0	'
Net Income	2,993	(3,631)	
EARNED SURPLUS	40	(3,031)	
Unappropriated Earned Surplus (Beginning of Year) (216)	231,333	234,964	2
Balance Transferred from Income (433)	46	(3,631)	2
Miscellaneous Credits to Surplus (434)	0	0	2
Miscellaneous Debits to SurplusDebit (435)	0	0	2
Appropriations of SurplusDebit (436)	0	0	2
Appropriations of Income to Municipal FundsDebit (439)	0	0	2
Total Unappropriated Earned Surplus End of Year (216)	231,379	231,333	

#### **DETAILS OF INCOME STATEMENT ACCOUNTS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
ILITY OPERATING INCOME	.,	.,	.,
Operating Revenues (400):			
Derived	56,297	0	56,297
Total (Acct. 400):	56,297	0	56,297
Operation and Maintenance Expense (401-402):			
Derived	33,162	0	33,162
Total (Acct. 401-402):	33,162	0	33,162
Depreciation Expense (403):			
Derived	7,098	0	7,098
Total (Acct. 403):	7,098	0	7,098
Amortization Expense (404-407):			
Derived	0	0	0
Total (Acct. 404-407):	0	0	0
Taxes (408):			
Derived	14,174	0	14,174
Total (Acct. 408):	14,174	0	14,174
Revenues from Utility Plant Leased to Others (412):			_
NONE			0
Total (Acct. 412):	0	0	0
Expenses of Utility Plant Leased to Others (413):			_
NONE			0
Total (Acct. 413):	0	0	0
TAL UTILITY OPERATING INCOME:	1,863	0	1,863
HER INCOME Income from Merchandising, Jobbing and Contract Work (415-416): Derived	0	0	0
Total (Acct. 415-416):	0	0	0
	<u> </u>		
Income from Nonutility Operations (417):  NONE			0
Total (Acct. 417):	0	0	0
Nonoperating Rental Income (418):			
NONE NONE			0
Total (Acct. 418):	0	0	0
Interest and Dividend Income (419):		<u> </u>	
INTEREST INCOME	463		463
Total (Acct. 419):	463	0	463
	403	<u> </u>	403
Miscellaneous Nonoperating Income (421):  Contributed Plant - Water		1,000	1,000
NONE		1,000	0
		4 000	
Total (Acct. 421):	0	1,000	1,000
TAL OTHER INCOME:	463	1,000	1,463

PSCW Annual Report: MDF

#### **DETAILS OF INCOME STATEMENT ACCOUNTS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
MISCELLANEOUS INCOME DEDUCTIONS				
Miscellaneous Amortization (425):				
Regulatory Liability (253) Amortization	(6,935)	0	(6,935)	14
NONE			0	15
Total (Acct. 425):	(6,935)	0	(6,935)	
Other Income Deductions (426):				
Depreciation Expense on Contributed Plant - Water	0	7,220	7,220	16
NONE			0	17
Total (Acct. 426):	0	7,220	7,220	
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	(6,935)	7,220	285	
INTEREST CHARGES				
Interest on Long-Term Debt (427):				
Derived	2,795	0	2,795	18
Total (Acct. 427):	2,795	0	2,795	
Amortization of Debt Discount and Expense (428):				
AMORTIZATION OF DEBT ISSUANCE EXPENSE	200		200	19
Total (Acct. 428):	200	0	200	
Amortization of Premium on DebtCr. (429): NONE			0	20
Total (Acct. 429):	0	0	0	
Interest on Debt to Municipality (430):				
Derived	0	0	0	21
Total (Acct. 430):	0	0	0	
Other Interest Expense (431):				
Derived	0	0	0	22
Total (Acct. 431):	0	0	0	
Interest Charged to ConstructionCr. (432): NONE			0	23
Total (Acct. 432):	0	0	0	
TOTAL INTEREST CHARGES:	2,995	0	2,995	
NET INCOME:	6,266	(6,220)	46	
EARNED SURPLUS	.,	(-, -,		
Unappropriated Earned Surplus (Beginning of Year) (216):				
Derived	(22,142)	253,475	231,333	24
Total (Acct. 216):	(22,142)	253,475	231,333	
Balance Transferred from Income (433):				
Derived	6,266	(6,220)	46	25
Total (Acct. 433):	6,266	(6,220)	46	
Miscellaneous Credits to Surplus (434): NONE	•		0	26
Total (Acct. 434):	0	0	0	20
10tai (noct. 707).	<u> </u>	U	<u> </u>	

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#### **DETAILS OF INCOME STATEMENT ACCOUNTS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
EARNED SURPLUS				
Miscellaneous Debits to SurplusDebit (435):				
NONE			0	27
Total (Acct. 435)Debit:	0	0	0	
Appropriations of SurplusDebit (436):				
Detail appropriations to (from) account 215			0	28
Total (Acct. 436)Debit:	0	0	0	
Appropriations of Income to Municipal FundsDebit (439):				
NONE			0	29
Total (Acct. 439)Debit:	0	0	0	
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	(15,876	i) 247,255	231,379	<u>.</u> "

#### **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)
Revenues (account 415)					0
Costs and Expenses of Merchandisi	ng, Jobbing and Co	entract Work (416):			
Cost of merchandise sold		` ,			0
Payroll					0
Materials					0
Materials Taxes					0
Taxes					0
Taxes Other (list by major classes):					0
	0	0	0	0	0

#### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	56,297	0	0	0	56,297	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 -or-Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases)						
to Operating Revenues - Specify: NONE					0	6
Revenues subject to						
Wisconsin Remainder Assessment	56,297	0	0	0	56,297	

#### **FULL-TIME EMPLOYEES (FTE)**

Use FTE numbers where FTE stands for full-time employees or full-time equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest tenth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .4 for electric, .3 for water and .2 for sewer.

Industry (a)	FTE (b)
Water	0.6
Electric	
Gas	
Sewer	

#### **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (101)	613,271	612,271	
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (111)	186,214	171,023	:
Net Utility Plant	427,057	441,248	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	;
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	
Other Investments (124)	0	0	·
Sinking Funds (125)	0	0	
Depreciation Fund (126)	0	0	:
Other Special Funds (128)	0	0	,
Total Other Property and Investments	0	0	
CURRENT AND ACCRUED ASSETS	· ·	· ·	
Cash (131)	69,468	45,464	10
Special Deposits (134)	05,400	0	1.
Working Funds (135)	<u> </u>		1:
Temporary Cash Investments (136)			1:
Notes Receivable (141)	0	0	1
Customer Accounts Receivable (142)	835	1,001	1:
Other Accounts Receivable (143)	0	0	10
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	1
Receivables from Municipality (145)	878	24,148	18
Plant Materials and Operating Supplies (154)	1,246	986	19
Merchandise (155)	0	0	2
Other Materials and Supplies (156)	0	0	2
Stores Expense (163)	0	0	2
Prepayments (165)	0	0	2
Interest and Dividends Receivable (171)			2
Accrued Utility Revenues (173)			2
Miscellaneous Current and Accrued Assets (174)			2
Total Current and Accrued Assets	72,427	71,599	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	3,800	0	2
Extraordinary Property Losses (182)	0	0	2
Preliminary Survey and Investigation Charges (183)	0	0	2
Clearing Accounts (184)	0	0	3
Temporary Facilities (185)	0	0	3
Miscellaneous Deferred Debits (186)	0	0	3
Total Deferred Debits	3,800	0	
Total Assets and Other Debits	503,284	512,847	

#### **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)
PROPRIETARY CAPITAL		
Capital Paid in by Municipality (200)	33,718	33,718
Appropriated Earned Surplus (215)		· · · · · · · · · · · · · · · · · · ·
Unappropriated Earned Surplus (216)	231,379	231,333
Total Proprietary Capital	265,097	265,051
LONG-TERM DEBT		
Bonds (221)	0	0
Advances from Municipality (223)	0	0
Other long-Term Debt (224)	140,271	140,779
Total Long-Term Debt	140,271	140,779
CURRENT AND ACCRUED LIABILITIES		
Notes Payable (231)	0	0
Accounts Payable (232)	0	45
Payables to Municipality (233)	0	0
Customer Deposits (235)		
Taxes Accrued (236)	0	0
nterest Accrued (237)	834	2,955
Tax Collections Payable (241)		
Miscellaneous Current and Accrued Liabilities (242)		
Total Current and Accrued Liabilities	834	3,000
DEFERRED CREDITS		
Unamortized Premium on Debt (251)	0	0
Customer Advances for Construction (252)		
Other Deferred Credits (253)	97,082	104,017
Total Deferred Credits	97,082	104,017
OPERATING RESERVES		
Property Insurance Reserve (261)		
Injuries and Damages Reserve (262)		
Pensions and Benefits Reserve (263)		
Miscellaneous Operating Reserves (265)		
Total Operating Reserves	0	0
Total Liabilities and Other Credits	503,284	512,847

#### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
First of Year:					_
Total Utility Plant - First of Year	612,271	0	0	0	1
	(Should agree with Uti	l. Plant Jan. 1 in l	Property Tax Equiv	valent Schedule)	
Plant Accounts:					
Utility Plant in Service - Financed by Utility Operations or by the Municipality (101.1)	210,757	0	0	0	2
Utility Plant in Service - Contributed Plant (101.2)	402,514	0	0	0	3
Utility Plant Purchased or Sold (102)					4
Utility Plant Leased to Others (104)					5
Property Held for Future Use (105)					6
Construction Work in Progress (107)					7
Total Utility Plant	613,271	0	0	0	
Accumulated Provision for Depreciation and Amortization:				_	
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (111.1)	30,955	0	0	0	8
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (111.2)	155,259	0	0	0	9
Accumulated Provision for Depreciation of Utility Plant Leased to Others (112)					10
Accumulated Provision for Depreciation of Property Held for Future Use (113)					11
Accumulated Provision for Amortization of Utility Plant in Service (114)					12
Accumulated Provision for Amortization of Utility Plant Leased to Others (115)					13
Accumulated Provision for Amortization of Property Held for Future Use (116)					14
Total Accumulated Provision	186,214	0	0	0	
Other Utility Plant Accounts:				_	
Utility Plant Acquisition Adjustments (117)					15
Accumulated Provision for Amortization of Utility Plant Acquisition Adjustments (118)					16
Other Utility Plant Adjustments (119)					17
Total Other Utility Plant Accounts	0	0	0	0	
Net Utility Plant	427,057	0	0	0	

### ACCUMULATED PROVISION FOR DEPRECIATION OF UTILITY PLANT ON UTILITY PLANT FINANCED BY UTILITY OPERATION OR BY THE MUNICIPALITY (ACCT. 111.1)

Depreciation Accruals (Credits) during the year (111.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (111.1)	22,984				22,984	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	7,098				7,098	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	873				873	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
					0	13
					0	14
					0	15
Total credits	7,971	0	0	0	7,971	16
Debits during year						17
Book cost of plant retired	0				0	18
Cost of removal					0	19
Other debits (specify):						20
					0	21
					0	22
					0	23
					0	24
Total debits	0	0	0	0	0	25
Balance end of year (111.1)	30,955	0	0	0	30,955	26
Footnotes						27

## ACCUMULATED PROVISION FOR DEPRECIATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 111.2)

Depreciation Accruals (Credits) during the year (111.2):

- 1. Report the amounts charged in the operating sections to Other Income Deductions (426).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year (111.2)	148,039				148,039
Credits During Year					
Accruals:					
Charged Other Income Deductions (426)	7,220				7,220
Depreciation expense on meters					
charged to sewer (see Note 3)					0
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0
					0
					0
					0
Total credits	7,220	0	0	0	7,220
Debits during year					
Book cost of plant retired	0				0
Cost of removal					0
Other debits (specify):					
					0
					0
					0
					0
Total debits	0	0	0	0	0
Balance end of year (111.2)	155,259	0	0	0	155,259
Footnotes					

#### **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	

#### ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	
Additions:	
Provision for uncollectibles during year	
Collection of accounts previously written off: Utility Customers	
Collection of accounts previously written off: Others	
Total Additions	0
Deductions:	
Accounts written off during the year: Utility Customers	
Accounts written off during the year: Others	
Total accounts written off	0
Balance end of year	0

#### **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel (151)					0	0	1
Fuel stock expenses (152)					0	0	2
Plant mat. & oper. sup. (154)					0	0	3
Total Electric Utility					0	0	

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	
Water utility (154)	1,246	986	2
Sewer utility (154)		0	3
Heating utility (154)		0	4
Gas utility (154)		0	5
Merchandise (155)		0	6
Other materials & supplies (156)		0	7
Stores expense (163)		0	8
Total Materials and Supplies	1,246	986	

### UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written Off			
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181)				
UNAMORTIZED DEBT EXPENSE-CLEAN WATER LOAN	200	428	3,800	1
Total			3,800	
Unamortized premium on debt (251)				
NONE				2
Total			0	

#### **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)			
Balance first of year	33,718	1		
Changes during year (explain):				
NONE		2		
Balance end of year	33,718	-		

#### **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

	Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
NONE		12/31/2009	12/31/2010	0.00%	0	1
			Total Bonds (Account 221):			

#### NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances from Municipality (223)					
NONE	00/00/0000	00/00/0000	0.00%		1
Total for Account 223				0	
Other Long-Term Debt (224)					
LIVINGSTON STATE BANK	01/15/2009	01/07/2019	4.50%	23,199	2
CLEAN WATER LOAN	01/04/2009	05/01/2027	1.60%	117,072	3
Total for Account 224				140,271	
Notes Payable (231)					
	00/00/0000	00/00/0000	0.00%		4
Total for Account 231				0	

#### **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)
Balance first of year	0
Accruals:	
Charged water department expense	14,174
Charged electric department expense	
Charged sewer department expense	349
Other (explain):	
NONE	
Total Accruals and other credits	14,523
Taxes paid during year:	
County, state and local taxes	13,475
Social Security taxes	1,007
PSC Remainder Assessment	41
Other (explain):	
NONE	
Total payments and other debits	14,523
Balance end of year	0

#### **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 235.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					
NONE	0			0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
LIVINGSTON STATE BANK		522		522	3
CLEAN WATER LOAN	2,955	2,273	4,916	312	4
Subtotal	2,955	2,795	4,916	834	
Notes Payable (231)					
NONE				0	5
Subtotal	0	0	0	0	
Total	2,955	2,795	4,916	834	

#### **DETAIL OF OTHER BALANCE SHEET ACCOUNTS**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Investment in Municipality (123):	
NONE	
Total (Acct. 123):	0
Other Investments (124):	
NONE	
Total (Acct. 124):	0
Sinking Funds (125):	
NONE	
Total (Acct. 125):	0
Depreciation Fund (126):	
NONE	
Total (Acct. 126):	0
Other Special Funds (128):	
NONE	5
Total (Acct. 128):	0
Special Deposits (134):	
NONE	0
Total (Acct. 134):	0
Notes Receivable (141):	
NONE	7
Total (Acct. 141):	0
Customer Accounts Receivable (142):	
Water	835
Electric	9
Sewer (Regulated)	10
Other (specify):	
NONE	11
Total (Acct. 142):	835
Other Accounts Receivable (143):	
Sewer (Non-regulated)	12
Merchandising, jobbing and contract work	13
Other (specify):	
NONE Total (Acct. 143):	14
	<u> </u>
Receivables from Municipality (145):	
DUE FROM SEWER-SHARED METER COSTS	719 15
DUE FROM VILLAGE-TAX ROLL  Total (Acct. 145):	
10tal (Acct. 170).	010

#### **DETAIL OF OTHER BALANCE SHEET ACCOUNTS**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars	Balance End of Year
(a)	(b)
Prepayments (165):	
NONE	1
Total (Acct. 165):	0
Extraordinary Property Losses (182):	
NONE	1
Total (Acct. 182):	0
Preliminary Survey and Investigation Charges (183):	
NONE	1
Total (Acct. 183):	0
Clearing Accounts (184):	
NONE	2
Total (Acct. 184):	0
Temporary Facilities (185):	
NONE	2
Total (Acct. 185):	0
Miscellaneous Deferred Debits (186):	
NONE	2
Total (Acct. 186):	0
Payables to Municipality (233):	
NONE	2
Total (Acct. 233):	0
Other Deferred Credits (253):	
Regulatory Liability	97,082 <b>2</b>
NONE	2
Total (Acct. 253):	97,082

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service (101.1)	210,757	0	0	0	210,757	1
Materials and Supplies	1,116	0	0	0	1,116	2
Other (specify):						
NONE					0	3
Less Average:						
Reserve for Depreciation (111.1)	26,969	0	0	0	26,969	4
Customer Advances for Construction					0	5
Regulatory Liability	100,549	0	0	0	100,549	6
NONE					0	7
Average Net Rate Base	84,355	0	0	0	84,355	
Net Operating Income	1,863	0	0	0	1,863	8
Net Operating Income						
as a percent of Average Net Rate Base	2.21%	N/A	N/A	N/A	2.21%	

### REGULATORY LIABILITY - PRE-2003 HISTORICAL ACCUMULATED DEPRECIATION ON CONTRIBUTED UTILITY PLANT (253)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Balance First of Year	104,017	0	0	0	104,017	,
Add credits during year: NONE					0	:
Deduct charges: Miscellaneous Amortization (425)	6,935	0	0	0	6,935	;
Other (specify): NONE					0	
Balance End of Year	97,082	0	0	0	97,082	

#### IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:
1. Acquisitions.
2. Leaseholder changes.
3. Extensions of service.
4. Estimated changes in revenues due to rate changes.
Utility ad a rate increase effective 5/8/08. Approximately a 23% increase.
5. Obligations incurred or assumed, excluding commercial paper.
6. Formal proceedings with the Public Service Commission.
7. Any additional matters.

#### WATER OPERATING REVENUES & EXPENSES

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	55,217	49,299	1
Total Sales of Water	55,217	49,299	
Other Operating Revenues			
Forfeited Discounts (470 )	312	297	2
Rents from Water Property (472 )	0	0	3
Interdepartmental Rents (473 )	0	0	4
Other Water Revenues (474 )	768	904	5
Total Other Operating Revenues	1,080	1,201	
Total Operating Revenues	56,297	50,500	
Operation and Maintenenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	21,104	21,396	6
General Operating Expenses (680-691)	12,058	13,498	7
Total Operation and Maintenenance Expenses	33,162	34,894	
Other Operating Expenses			
Depreciation Expense (403 )	7,098	4,362	8
Amortization Expense (404-407)	0	0	9
Taxes (408 )	14,174	14,335	10
Total Other Operating Expenses	21,272	18,697	
Total Operating Expenses	54,434	53,591	
NET OPERATING INCOME	1,863	(3,091)	

#### WATER OPERATING REVENUES - SALES OF WATER

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (Account 461).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential (460.1 )		0		1
Commercial (460.2 )		0		2
Industrial (460.3 )		0		3
Public Authority (460.4 )		0		4
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)			_	
Residential (461.1 )	123	3,555	28,689	5
Commercial (461.2 )	6	315	2,126	6
Industrial (461.3)		0		7
Public Authority (461.4 )	6	93	975	8
Total Metered Sales to General Customers (461)	135	3,963	31,790	
Private Fire Protection Service (462 )				9
Public Fire Protection Service (463 )	1		23,427	10
Other Water Sales (465 )				11
Sales for Resale (466 )		0	0	12
Interdepartmental Sales (467 )				13
Total Sales of Water	136	3,963	55,217	

## **SALES FOR RESALE (ACCT. 466)**

		Use a separate line for each delivery point.			
	Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)	
NONE					

## OTHER OPERATING REVENUES (WATER)

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)
Public Fire Protection Service (463):	
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)	
Other (specify):	
Wholesale fire protection billed	
Amount billed (usually per rate schedule F-1 or Fd-1)	23,427
NONE	
Total Public Fire Protection Service (463)	23,427
Forfeited Discounts (470): NONE	
Customer late payment charges	312
Other (specify): Total Forfeited Discounts (470)	312
Rents from Water Property (472): NONE	
Total Rents from Water Property (472)	0
Interdepartmental Rents (473): NONE	
Total Interdepartmental Rents (473)	0
Other Water Revenues (474): NONE	
Return on net investment in meters charged to sewer department	768
Other (specify): Total Other Water Revenues (474)	768

## **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

(a)	This Year (b)	Last Year (c)	
ANT OPERATION AND MAINTENANCE EXPENSES			
Salaries and Wages (600)	8,796	9,635	
Purchased Water (610)	0	0	-
Fuel or Power Purchased for Pumping (620)	3,859	3,598	-
Chemicals (630)	313	341	
Supplies and Expenses (640)	4,157	815	*
Repairs of Water Plant (650)	3,979	7,007	-
Transportation Expenses (660)	0	0	-
Total Plant Operation and Maintenance Expenses	21,104	21,396	
ENERAL OPERATING EXPENSES	4.070	4.040	
Administrative and General Salaries (680)	4,379	4,043	-
Administrative and General Salaries (680) Office Supplies and Expenses (681)	822	247	-
Administrative and General Salaries (680) Office Supplies and Expenses (681) Outside Services Employed (682)	822 1,260	247 2,437	- - _ 1
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	822 1,260 3,000	247 2,437 3,846	- - 1 1
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)	822 1,260 3,000 870	247 2,437 3,846 950	- 1 1 1
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	822 1,260 3,000 870 0	247 2,437 3,846 950	1 1 1
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	822 1,260 3,000 870 0 1,727	247 2,437 3,846 950 0 1,975	1 1 1 1
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)  Uncollectible Accounts (690)	822 1,260 3,000 870 0 1,727	247 2,437 3,846 950 0 1,975	- - 1 1 - 1 - 1
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	822 1,260 3,000 870 0 1,727	247 2,437 3,846 950 0 1,975	- - 1 1 - 1 - 1

### **WATER OPERATION & MAINTENANCE EXPENSES**

Water Operation & Maintenance Expenses (Page W-05)

For values that represent an increase or a decrease when compared to the previous year of greater than 30%, but not less \$2,000, please explain.

A/C 640 Operating Supplies increased due to water testing fees incurred in 2009

A/C 650 Repairs of Water Plant decreased due to a smaller main break in 2009, as a larger main break in 2008.

## TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.

	Method Used to Allocate Between			
Description of Tax (a)	Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		13,473	13,473	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		349	232	2
Net property tax equivalent		13,124	13,241	
Social Security		1,008	1,047	3
PSC Remainder Assessment		42	47	4
Other (specify):				
NONE		0	0	5
Total tax expense		14,174	14,335	

### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Iowa			
SUMMARY OF TAX RATES						
State tax rate	mills		0.171603			
County tax rate	mills		5.261417			
Local tax rate	mills		7.310975			
School tax rate	mills		10.952149			
Voc. school tax rate	mills		2.153484			
Other tax rate - Local	mills		0.000000			
Other tax rate - Non-Local	mills		0.000000			
Total tax rate	mills		25.849628			
Less: state credit	mills		1.821950			
Net tax rate	mills		24.027678			
PROPERTY TAX EQUIVALENT CALCULATION						
Local Tax Rate	mills		7.310975			
Combined School Tax Rate	mills		13.105633			
Other Tax Rate - Local	mills		0.000000			
Total Local & School Tax	mills		20.416608			
Total Tax Rate	mills		25.849628			
Ratio of Local and School Tax to Total	dec.		0.789822			
Total tax net of state credit	mills		24.027678			
Net Local and School Tax Rate	mills		18.977592			
Utility Plant, Jan. 1	\$	612,271	612,271			
Materials & Supplies	\$	986	986			
Subtotal	\$	613,257	613,257			
Less: Plant Outside Limits	\$	0	0			
Taxable Assets	\$	613,257	613,257			
Assessment Ratio	dec.		0.988940			
Assessed Value	\$	606,474	606,474			
Net Local & School Rate	mills		18.977592			
Tax Equiv. Computed for Current Year	\$	11,509	11,509			
Tax Equivalent per 1994 PSC Report	\$	13,473				
Any lower tax equivalent as authorized by municipality (see note 6)	\$	-				
Tax equiv. for current year (see note 6)	\$	13,473				

# WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT						
Organization (301)	0				0	•
Franchises and Consents (302)	0				0	2
Miscellaneous Intangible Plant (303)	0				0	;
Total Intangible Plant	0	0	0	0	0	
SOURCE OF SUPPLY PLANT						
Land and Land Rights (310)	100				100	4
Structures and Improvements (311)	68,586				68,586	
Collecting and Impounding Reservoirs (312)	0				0	(
Lake, River and Other Intakes (313)	0				0	-
Wells and Springs (314)	31,019				31,019	:
Supply Mains (316)	0				0	9
Other Water Source Plant (317)	918				918	10
Total Source of Supply Plant	100,623	0	0	0	100,623	
PUMPING PLANT						
Land and Land Rights (320)	0				0	1
Structures and Improvements (321)	0				0	12
Other Power Production Equipment (323)	0				0	1;
Electric Pumping Equipment (325)	60,210				60,210	14
Diesel Pumping Equipment (326)	0				0	15
Other Pumping Equipment (328)	0				0	10
Total Pumping Plant	60,210	0	0	0	60,210	
WATER TREATMENT PLANT						
Land and Land Rights (330)	0				0	17
Structures and Improvements (331)	0				0	18
Sand or Other Media Filtration Equipment (332)	0				0	19
Membrane Filtration Equipment (333)	0				0	20
Other Water Treatment Equipment (334)	0				0	2
Total Water Treatment Plant	0	0	0	0	0	
TRANSMISSION AND DISTRIBUTION PLANT						
Land and Land Rights (340)	100				100	2
Structures and Improvements (341)	0				0	2:
Distribution Reservoirs and Standpipes (342)	0				0	2
Transmission and Distribution Mains (343)	9,360				9,360	2
Services (345)	104				104	2
Meters (346)	31,762				31,762	2
Hydrants (348)	5,497				5,497	2

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# WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	_
TRANSMISSION AND DISTRIBUTION PLANT						
Other Transmission and Distribution Plant (349)	0				0	
Total Transmission and Distribution Plant	46,823	0	0	0	46,823	
GENERAL PLANT						
Land and Land Rights (389)	0				0	
Structures and Improvements (390)	0				0	
Office Furniture and Equipment (391)	0				0	
Computer Equipment (391.1)	0				0	
Transportation Equipment (392)	0				0	
Stores Equipment (393)	0				0	
Tools, Shop and Garage Equipment (394)	0				0	
Laboratory Equipment (395)	0				0	
Power Operated Equipment (396)	0				0	
Communication Equipment (397)	0				0	
SCADA Equipment (397.1)	0				0	
Miscellaneous Equipment (398)	3,101				3,101	
Total General Plant	3,101	0	0	0	3,101	
Total utility plant in service directly assignable	210,757	0	0	0	210,757	
Common Utility Plant Allocated to Water Department (300)	0				0	
Total utility plant in service	210,757	0	0	0	210,757	

# WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT					
Organization (301)	0				0
Franchises and Consents (302)	0				0
Miscellaneous Intangible Plant (303)	0				0
Total Intangible Plant	0	0	0	0	0
SOURCE OF SUPPLY PLANT					
Land and Land Rights (310)	0				0_
Structures and Improvements (311)	0				0
Collecting and Impounding Reservoirs (312)	0				0
Lake, River and Other Intakes (313)	0				0
Wells and Springs (314)	0				0
Supply Mains (316)	0				0
Other Water Source Plant (317)	0				0 1
Total Source of Supply Plant	0	0	0	0	0
PUMPING PLANT					
Land and Land Rights (320)	0				0
Structures and Improvements (321)	3,589				3,589
Other Power Production Equipment (323)	0				0 1
Electric Pumping Equipment (325)	10,693				10,693
Diesel Pumping Equipment (326)	0				0 1
Other Pumping Equipment (328)	0				0 1
Total Pumping Plant	14,282	0	0	0	14,282
WATER TREATMENT PLANT					
Land and Land Rights (330)	0				0 1
Structures and Improvements (331)	0				0 1
Sand or Other Media Filtration Equipment (332)	0				0 1
Membrane Filtration Equipment (333)	0				0 2
Other Water Treatment Equipment (334)	0				0 2
Total Water Treatment Plant	0	0	0	0	0
TRANSMISSION AND DISTRIBUTION PLANT					
Land and Land Rights (340)	0				0 2
Structures and Improvements (341)	0				0 2
Distribution Reservoirs and Standpipes (342)	100,278				100,278
Transmission and Distribution Mains (343)	206,370				206,370
Services (345)	37,026	1,000			38,026 * 2
Meters (346)	0				0 2

# WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 391.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT						
Hydrants (348)	43,558				43,558	2
Other Transmission and Distribution Plant (349)	0				0	:
Total Transmission and Distribution Plant	387,232	1,000	0	0	388,232	
GENERAL PLANT						
Land and Land Rights (389)	0				0	;
Structures and Improvements (390)	0				0	;
Office Furniture and Equipment (391)	0				0	;
Computer Equipment (391.1)	0				0	;
Transportation Equipment (392)	0				0	;
Stores Equipment (393)	0				0	;
Tools, Shop and Garage Equipment (394)	0				0	;
Laboratory Equipment (395)	0				0	;
Power Operated Equipment (396)	0				0	;
Communication Equipment (397)	0				0	;
SCADA Equipment (397.1)	0				0	4
Miscellaneous Equipment (398)	0				0	4
Total General Plant	0	0	0	0	0	
Total utility plant in service directly assignable	401,514	1,000	0	0	402,514	
Common Utility Plant Allocated to Water Department (300)	0				0	
Total utility plant in service	401,514	1,000	0	0	402,514	

# WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

Water Utility Plant in Service --Plant Financed by Contributions-- (Page W-09)
General footnotes

A/C 345 Service was financed by customer (hook up fee)

## **SOURCES OF WATER SUPPLY - STATISTICS**

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

### Sources of Water Supply

Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
January			724	724	_ 1
February			378	378	2
March			484	484	3
April			456	456	4
May			478	478	5
June			466	466	6
July			467	467	7
August			371	371	8
September			428	428	9
October			381	381	10
November			347	347	11
December			418	418	12
Total annual pumpage	0	0	5,398	5,398	

### WATER LOSS AND OTHER STATISTICS

- 1. For Gallons used in the treatment process (line 3), estimate water used in production including filter backwash, pumps, and other utility uses before the point of entry to the distribution system.
- 2. For Gallons used for other system uses (line 10), report other unmetered water used for system operation and maintenance, water used for non-regulated sewer utility and all other unmetered usage that is known to occur and does not fall into one of the other categories listed under Water Usage.

ource of Water Supply Statistics - Total Annual Pumpage (000's):	5,398
Less: Gallons (000's) used in the treatment process:	
Subtotal: Gallons (000's) entering distribution system:	5,398
Less: Gallons (000's) sold:	3,963
Gallons (000's) entering distribution system but not sold:	1,435
Estimated Water Usage:	
Gallons (000's) used to flush mains:	74
Gallons (000's) used for fire protection:	
Gallons (000's) used to prevent freezing of distribution system:	
Gallons (000's) used for other system uses:	
Subtotal Estimated Usage:	74
Estimated Water Losses:	
Gallons (000's) lost due to main leaks or breaks:	
Gallons (000's) lost due to service leaks or breaks:	
Gallons (000's) lost due to hydrant leaks, tank overflows and pressure reducing valves:	
Gallons (000's) for unauthorized usage such as vandalism and theft:	
Gallons (000's) not accounted for:	1,361
Subtotal of Estimated Losses:	1,361
Percentage of water entering distribution system sold:	73%
Percentage of unaccounted for water:  If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:	25%
•	25%
If more than 25%, indicate causes:	25%
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:	<b>25</b> %
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:  HER STATISTICS	
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:  HER STATISTICS  Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)	
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:  HER STATISTICS  Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of maximum: 01/16/2009	
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:  HER STATISTICS  Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of maximum: 01/16/2009  Cause of maximum: water break	99
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:  HER STATISTICS  Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of maximum: 01/16/2009  Cause of maximum: water break  Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of minimum: 02/18/2009  Total KWH used by the utility (include pumping, treatment facilities and other utility operations):	99
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:  HER STATISTICS  Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of maximum: 01/16/2009  Cause of maximum: water break  Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of minimum: 02/18/2009	99
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:  HER STATISTICS  Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of maximum: 01/16/2009  Cause of maximum: water break  Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of minimum: 02/18/2009  Total KWH used by the utility (include pumping, treatment facilities and other utility operations):	99
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:  HER STATISTICS  Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of maximum: 01/16/2009  Cause of maximum: water break  Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of minimum: 02/18/2009  Total KWH used by the utility (include pumping, treatment facilities and other utility operations):  If water is purchased:	99
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:  HER STATISTICS  Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of maximum: 01/16/2009  Cause of maximum: water break  Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of minimum: 02/18/2009  Total KWH used by the utility (include pumping, treatment facilities and other utility operations):  If water is purchased: Vendor Name:	99
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:  HER STATISTICS  Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of maximum: 01/16/2009  Cause of maximum: water break  Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of minimum: 02/18/2009  Total KWH used by the utility (include pumping, treatment facilities and other utility operations):  If water is purchased:  Vendor Name:  Point of Delivery:	99 0 34,086
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:  HER STATISTICS  Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of maximum: 01/16/2009  Cause of maximum: water break  Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of minimum: 02/18/2009  Total KWH used by the utility (include pumping, treatment facilities and other utility operations):  If water is purchased:  Vendor Name:  Point of Delivery:  What percentage of purchased water is surface water?	99
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:  HER STATISTICS  Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of maximum: 01/16/2009  Cause of maximum: water break  Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of minimum: 02/18/2009  Total KWH used by the utility (include pumping, treatment facilities and other utility operations):  If water is purchased:  Vendor Name:  Point of Delivery:  What percentage of purchased water is surface water?  Number of main breaks repaired this year:	99
If more than 25%, indicate causes:  If more than 25%, state what action has been taken to reduce water loss:  HER STATISTICS  Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of maximum: 01/16/2009  Cause of maximum: water break  Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)  Date of minimum: 02/18/2009  Total KWH used by the utility (include pumping, treatment facilities and other utility operations):  If water is purchased:  Vendor Name:  Point of Delivery:  What percentage of purchased water is surface water?  Number of main breaks repaired this year:  Number of service breaks repaired this year:	99

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## **SOURCES OF WATER SUPPLY - GROUND WATERS**

ı	Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
1936 WELL		1	315	10	216,000	Yes	_ 1
1979 WELL		2	300	12	374,400	Yes	2

1

## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

		Int	akes	
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NE				

## **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	1	2	1
Location	WELL #1	WELL #2	
Purpose	Р	Р	3
Destination	D	D	4
Pump Manufacturer	WORTHINGTON	STA-RITE	
Year Installed	1978	1979	6
Туре	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	150	260	8
Pump Motor or			9
Standby Engine Mfr	WORTHINGTON	GE	10
Year Installed	1970	1979	11
Туре	ELECTRIC	ELECTRIC	12
Horsepower	20	40	13
Footnotes			14

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification	(-)	(-)	15
Location			16
Purpose			17
Destination			18
Pump Manufacturer			19
Year Installed			20
Туре			21
Actual Capacity (gpm)			22
Pump Motor or			23
Standby Engine Mfr			24
Year Installed			25
Туре			26
Horsepower			27
Footnotes			28

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	1	.,	.,	1
RESERVOIRS, STANDPIPES				2
OR ELEVATED TANKS				3
Type: R (reservoir), S (standpipe)				4
or ET (elevated tank)	ET			5
Year constructed	1979			6
Primary material (earthen, steel,				7
concrete, other)	STEEL			8
Elevation difference in feet				9
(See Headnote 3.)	135			10
Total capacity in gallons (actual)	50,000			11
. , , , ,				12
WATER TREATMENT PLANT				13
Disinfection, type of equipment				14
(gas, liquid, powder, other)				15
Points of application				16
(wellhouse, central facilities,				17
booster station, other)				18
Filters, type (gravity, pressure,				19
other, none)				20
Rated capacity of filter plant				21
(m.g.d.) (note: 1,200,000 gal/day				22
= 1.2 m.g.d.)				23
Is a corrosion control chemical				24
used (yes, no)?				25
Is water fluoridated (yes, no)?				26
				27
Footnotes				28

### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

					Number of Feet			
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	_
М	D	6.000	5,438				5,438	_ 1
Р	D	6.000	7,975				7,975	2
M	D	8.000	272				272	3
Total Within Mun	icipality		13,685	0	0	0	13,685	
Total Utility		=	13,685	0	0	0	13,685	

#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)		
M	0.750	123	1			124	4	*	1
P	1.000	5				5		_	2
M	1.000	1				1		_	3
P	2.000	2				2		_	4
Total Utility	_	131	1	0	0	132	4	-	

## **WATER SERVICES**

#### Water Services (Page W-20)

If net additions are greater than zero, please explain financing by following criteria listed in schedule headnote No. 3. The service was financed by the customer.

1

#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.
- 6. Do not include station meters in the meter inventory used to complete these tables.

#### **Number of Utility-Owned Meters**

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	154				154	25	
1.000	4				4	0	_ :
2.000	2				2	0	
Total:	160	0	0	0	160	25	

#### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)
0.625	130	5	0	0	0	19	154
1.000	2	1	0	1	0	0	4
2.000	0	1	0	1	0	0	2
otal:	132	7	0	2	0	19	160

### **METERS**

#### Meters (Page W-21)

Ss. PSC 185.83(2) states "Station meters shall be maintained to ensure reasonable accuracy and shall have the accuracy checked at least once every 2 years." Are all station meters being tested every two years? Answer yes or no. If no, please explain.

Yes

#### **HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0				0	. 1
Within Municipality	34			4	38	* 2
Total Fire Hydrants	34	0	0	4	38	:
Flushing Hydrants						
	0				0	. 3
Total Flushing Hydrants	0	0	0	0	0	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year: 38

Number of distribution system valves end of year: 54

Number of distribution valves operated during year: 42

## HYDRANTS AND DISTRIBUTION SYSTEM VALVES

Hydrants and Distribution System Valves (Page W-22)

Explain all reported Adjustments.

Adjusted year end number of hydrants per actual account performed by utility personel.